LEGACY DECATUR BOARD MEETING
THURSDAY, DECEMBER 11, 2025
5:00 P.M.
AUDITORIUM AT LEGACY PARK

1. CALL TO ORDER
2. REVIEW AND APPROVAL OF MEETING MINUTES FROM OCTOBER 23, 2025.
3. ACTION ITEMS

a. Approve payment for SEP Contributions for Dymond Fogg and Madeleine Henner in the total amount of $6,996.

Legacy Decatur employee agreements dictate that the organization contribute 5% of staff salaries into their SEP accounts. Dymond Fogg's 2025 salary was $60,000. Legacy Decatur will contribute $3,000 into Fogg's SEP account. Madeleine Henner's 2025 salary was $79,920. Legacy Decatur will contribute $3,996 into Henner's SEP account. **Staff recommend that the Board approve a $6,996 payment be made to New York Life Investments to fulfill this contractual agreement.**

b. Review and approve the FY2026 budgets for the fiscal sponsored projects.

A fiscal sponsor exercises oversight, discretion, and control over the funds of the fiscal sponsored project. With the shift from fiscal agents to fiscal sponsored projects, the fiscal sponsored projects' finances are included in the Legacy Decatur statement of activity. Staff worked with project committees to create an annual budget with clear spending guidelines. The following organizations represent the Legacy Decatur fiscal sponsored projects: Season of Giving, Friends of Decatur Cemetery, Moore Chapel Master Gardeners, UMCH Alumni, Decatur Community Habitat, and LPARC. **Staff recommend approving the FY2026 budgets for Season of Giving, Friends of Decatur Cemetery, Moore Chapel Master Gardeners, UMCH Alumni, Decatur Community Habitat, and LPARC.**

4. PROJECT UPDATES
5. Adjourn

Minutes
Legacy Decatur Board
Business Meeting – October 23, 2025

The meeting was posted and open to the public.

Board members attending: Board Chair Tony Powers, Vice Chair Laurie Schwartz, Andrea Arnold, Mark Arnold, Ed Bowen, Paul Mitchell, Bobbi Kay, Robin Chanin, Tony Able, Chris Brown. Allen Mast joined virtually. Staff attending: Madeleine Henner and Dymond Fogg.

The meeting was called to order by Board Chair Tony Powers. The Chair requested a motion to approve the minutes of the August 28, 2025 board meeting. Mark Arnold made a motion with a second from Paul Mitchell. The Chair abstained from the vote since he was absent from the August 28, 2025 board meeting. All other board members present voted aye, and the minutes of the August 28, 2025 board meeting were approved as presented.

Staff recommended that the Board approve the FY2026 general operating budget with an amendment to add $10,000 expected grant revenue. The Finance Committee has reviewed and approved the FY2026 budget. With leases for Sambell and Leigh Cottages, the individual building lease revenue will significantly increase in 2026. With the increased revenue, Legacy Decatur has the funds available to invest in programming, brand awareness, and fundraising. With the shift from fiscal agents to fiscal sponsors, the fiscal sponsored projects are included in the Statement of Activities. A revised budget that includes the proposed budgets for Season of Giving, Friends of Decatur Cemetery, Moore Chapel Master Gardeners, UMCH Alumni, Decatur Community Habitat, and LPARC will be presented for approval at the December Board Meeting. Andrea Arnold arrived during the discussion. Robin Chanin made a motion to approve the FY2026 general operating budget amended with a $10,000 grant FY2026 budget with a second from Tony Able, and all present members voted aye.

Staff recommended that the Board approve a policy for Board Officer two year terms, staggered election schedules, and Executive Committee appointment. The Legacy Decatur Bylaws require a Board Chair, Vice Chair, Secretary, and Treasurer. However, there is no language in the bylaws or Articles of Incorporation to solidify terms, set election schedules, or appoint officers to the Executive Committee. It is recommended that all officer positions be up for election at the first meeting in 2026, with a two year term for the Chair and Secretary and a one year term for the Vice Chair and Treasurer. All following terms will follow a two year term pattern. All Officers shall sit on the Executive Committee. An additional Board Member will be elected to sit on the Executive Committee. This member shall be appointed at the first meeting of the year and hold a two year term. The Board inquired about the bylaws. Staff confirmed that the bylaws are not required to be amended for this policy. However, a process for the Board Officer Election schedule and Executive Committee Appointment will be created. Andrea Arnold made a motion

to approve the Board Officer two year term, staggered election schedule, and Executive Committee appointment with a second from Mark Arnold, and all present members voted aye.

Staff recommended that the Board approve a $3,150 contract for Successful Nonprofits to facilitate the annual Board Retreat on Friday, November 14, 2025. Successful Nonprofits has led the Legacy Decatur Board Retreat since 2020. Successful Nonprofits directs conversations around growth and priorities for the organization. There is $3,300 budgeted for FY2025 for retreat facilitation. Robin Chanin made a motion to approve a $3,150 contract for Successful Nonprofits to facilitate the annual Board Retreat with a second from Chris Brown, and all present members voted aye.

Staff discussed additional business including project updates on fundraising, the Creative Village, and Admin building improvements.

The meeting was adjourned by the Chair.

MEMORANDUM

TO: LEGACY DECATUR BOARD

FROM: MADELEINE HENNER

RE: CONTRIBUTION INTO SEP ACCOUNTS FOR STAFF

DATE: DECEMBER 11, 2025

The employee agreements between Legacy Decatur and its staff outlines a 5% salary contribution to a SEP account. Staff SEP accounts are held by New York Life Investments through Tim Martin Wealth Management. Dymond Fogg's 2025 salary was $60,000. Legacy Decatur will contribute $3,000 into Fogg's SEP account. Madeleine Henner's 2025 salary was $79,920. Legacy Decatur will contribute $3,996 into Henner's SEP account. The Financial Policy requires board approval for any check amounting to more than $2,500.

Staff recommend that the Board approve a $6,996 payment be made to New York Life Investments to cover this contractual agreement.