

DECATUR LEGACY BOARD MEETING

January 28, 2021

5:00 P.M.

DRAFT AGENDA

Due to Covid-19 restrictions, this meeting will be held virtually. To register to view the meeting, please use the link posted below:

https://us02web.zoom.us/meeting/register/tZAodeCoqzkqGdLYtv_-jf12mhtnNHnBXPma

1. Call to order
2. Review and Approval of Minutes from the regular meeting and executive session held December 10, 2020
3. Review and Approval of Minutes from the called meeting held January 5, 2021
4. Consideration and Approval of Contract Agreement with Executive Director

Meredith Struby will present the employment agreement for the part-time executive director position.

5. Overview of Tax-Exempt Bond Implications at Decatur Legacy Park

Terri P. Finister,
Murray Barnes Finister

6. Action Items

DESIGN SERVICES CONTRACT:

Authorization for the executive director to enter into a contract with Stevens & Wilkinson for engineering and design services in an amount not to exceed \$18,020 to complete a structural assessment and engineering design to produce drawings and details necessary to bid a construction contract for barn stabilization and the completion of up to three concept drawings for barn renovation necessary to develop construction estimates for city's FY2022 budget. We received two proposals for this project. This proposal more closely met the design services requested and the cost was slightly less. Funding for this work is included in the FY2021 budget.

Staff recommends approval

MOU TO PROVIDE FUNDRAISING SUPPORT FOR JOHN LEWIS MEMORIAL:

Authorization for the executive committee to negotiate a final Memorandum of Understanding (MOU) between Legacy Decatur, the DeKalb County Board of

Commissioners and the John Lewis Memorial Task Force clarifying Legacy Decatur's role in receiving and disbursing funds in support of the creation of a memorial to honor Congressman Lewis. Also, authorization for the Chair to execute a final MOU to provide fundraising support for this effort.

Staff recommends approval

LEASE AGREEMENTS WITH CURRENT ADMINISTRATION TENANTS:

Authorization for the executive director and the chair to execute updated leases with current office tenants in the Legacy Decatur Administration Building. The maximum rental rates for the remainder of 2021 would remain at \$13 sf. Older leases which are currently set at \$10/sf would be increased by \$1.50 a sf to \$11.50 for 2021 and increased again in 2022 and 2023

to bring all leases to the same rate with uniform annual rate increases. Rates for new non-profit tenants would begin at \$13 sf for 2021 with annual increases.

Staff recommends approval

7. Resolution authorizing the chair to sign an affidavit certifying that the purpose of the executive session held December 10, 2020 was for the purpose of discussing personnel matters.
8. Additional Business
9. Adjourn